



**GAUTENG PROVINCE**  
AGRICULTURE AND RURAL DEVELOPMENT  
REPUBLIC OF SOUTH AFRICA

Diamond Building, 11 Diagonal Street, Newtown  
P. O. Box 8769, Johannesburg, 2000  
Tel: 011 240 2500  
Fax: 011 240 2700

## **ADMINISTRATIVE NOTICE**

### **PROTOCOL FOR THE ADMINISTRATION OF ENVIRONMENTAL IMPACT ASSESSMENT (EIA) APPLICATIONS AND OTHER RELATED APPLICATIONS DURING 15<sup>th</sup> DECEMBER 2015 TO 5<sup>th</sup> JANUARY 2016**

**Dear Environmental Assessment Practitioner / Applicant / Stakeholder /  
Interested and Affected Party**

Regulation 3 (2) of the EIA Regulations, 2014 (Government Notice R. 982 of 04 December 2014) (NEMA EIA Regulations, 2014), promulgated in terms of the National Environmental Management Act, 1998 (Act No. 107 of 1998, as amended) (NEMA) states that "*for any action contemplated in terms of these regulations for which a timeframe is prescribed, the period 15 December to 5 January must be excluded in the reckoning of days*".

In light of the above and to ensure a fair process, this Department hereby wishes to inform all stakeholders of the following protocol that will apply during the period Tuesday 15 December 2015 - Tuesday, 05 January 2016:

#### **1. Environmental Authorisations, amendments and licenses**

**Applications in terms of the NEMA EIA Regulations, 2006, 2010 and 2014 and National Environmental Management: Waste Act (NEMA: WA), 2008 (Act No. 59 of 2008, as amended)**

The Department will issue the last decisions on applications for environmental authorisations amendments and licenses in terms of NEMA EIA Regulations, 2006, 2010 and 2014 and NEM:WA, on Monday, 14 December 2015 and will resume the issuing of decisions on Tuesday, 06 January 2016.

Where a decision is issued on 14 December 2015, the notification timeframe will be reckoned from 06 January 2015 and the appeal period will apply therefrom.

## 2. Administration of applications, including submission of reports

The period 15 December 2015 – 5 January 2016 will be excluded in the reckoning of the timeframe required by the Department to make a decision on an application for Environmental Authorisation, amendment or licence.

The Department also recommends that applicants and/or their appointed Environmental Assessment Practitioners (EAPs) refrain from submitting applications forms and/or reports (Exemption, Amendment, Basic Assessment, Scoping and Environmental Impact Assessment) during the period Monday, 14 December 2015 - Tuesday, 05 January 2016.

## 3. Public Participation Process

To ensure compliance with Regulation 3 (2) of the NEMA EIA Regulations and to facilitate a transparent public participation process (PPP), the Department reminds applicants and/or EAPs not to conduct PPP between Monday, 15 December 2015 and Tuesday, 05 January 2016.

## 4. Appeals

Please note that the period between 15 December 2015 and Tuesday 5 January 2016 will be excluded in the reckoning of the timeframe required for the administration and finalisation of appeals that have been lodged with the MEC: Economic Development, Environment, Agriculture and Rural Development.

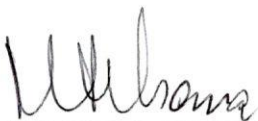
## 5. Enquiries

Any enquiries with regard to the above Protocol may be directed to:

Mr Steven Mukhola  
Tel No: (011) 240 2573 / 2572  
Email: [Steven.Mukhola@gauteng.gov.za](mailto:Steven.Mukhola@gauteng.gov.za)

Ms Tsholofelo Mere  
Tel: (011) 240 3204  
Email: [tsholofelo.mere@gauteng.gov.za](mailto:tsholofelo.mere@gauteng.gov.za)

**Yours faithfully**



**MS THANDEKA MBASSA**  
**HEAD OF DEPARTMENT**  
DATE: 04/12/15